

BUYER POSSESSION & UTILITY TRANSFER CHECKLIST

PLAN TO START CONNECTING WITH UTILITY PROVIDERS 7 TO 10 DAYS BEFORE YOU TAKE POSSESSION. APPOINTMENTS DO FILL UP AND YOU DON'T WANT TO BE WITHOUT SERVICE.

FIND LINKS FOR EASY TRANSFER FOR ALL PROVIDERS AT

WWW.GRHOMETEAM.COM

CLIENT LOGIN TAB

PASSWORD: HAPPY

INFORMATION YOU MAY NEED:

- Social security numbers
- Driver's license numbers or copy
- Complete property address
- Date of ownership (closing date)
- Date of possession
- Municipality (city or township where property taxes are billed from)
- Complete property address



YOUR POSSESSION DATE AND TIME:

Set up utilities to transfer on your possession date. If it falls on a weekend, ask for services to start on the Friday before the weekend to avoid a shut off.

It's important to us that you get into your new home without hassle. We generally arrange for the keys to be left at the house for you to pick up as soon as seller is out.

When you arrive at the house, please do a walkthrough. Then text or call and let us know everything is ok. If not, call us immediately and explain what's wrong. We will make every effort to get resolve for you and it's easier to do this right away.

Welcome to your new home!

GAS & ELECTRIC SERVICE

Request service to be transferred from seller to you. Seller will need to call too and we have requested they do this.

Electric – Consumers Energy

<https://www.consumersenergy.com/residential/start-stop-service>

Sign up for appliance and mechanical warranty protection plans

<https://www.applianceserviceplan.com/plans>

Gas – DTE Energy

<https://newlook.dteenergy.com/commercial/core-mimo/>

Propane Gas – If the property is on propane gas, we can ask the seller who the current service provider is for you to continue service with them.

WATER SERVICE

For City of Grand Rapids, you can set up water service online.

<https://www.grandrapidsmi.gov/Services/Start-Water-Service>

Outside City of GR, you will need to call the water department at the municipality. The municipality is likely the same City/Township that charges property taxes to your home. See page 2 for common phone numbers.

Be mindful that your home may be connected to municipal sewer if it only has a well, or be connected only to municipal water if it has a drain field. GR Home Team can clarify if you have any questions.

If you are purchasing a condo, check with GR Home Team if you are unsure as to whether water and trash services will be billed through the association.

BUYER POSSESSION & UTILITY TRANSFER CHECKLIST

WE CARE! PLEASE BE SAFE

One of the most important things you can do for you and your family is to make sure you have adequate working smoke detectors and carbon monoxide detectors in your new home. Don't delay on this!!

Did you know the City of Grand Rapids has a program through the Fire Department that offers free home assessments, and often, free smoke detectors.

Check out the program:

<https://www.grandrapidsmi.gov/Government/Departments/Fire-Department/Residential-Safety-Assessment-Program>



CHANGE OF ADDRESS

US Postal Service Change of Address

<https://moversguide.usps.com/mgo/disclaimer>

Secretary of State Change of Address on Driver's License and Voter Registration

<https://onlineservices.michigan.gov/ExpressSOS>

- ☐ Doctors
- ☐ Credit card providers
- ☐ Banks, 401k, Social Security Administration and financial institutions
- ☐ Schools – Don't forget to register kids and make transportation request
- ☐ Daycare provider
- ☐ Financial Advisor, Accountant, IRS, Charities
- ☐ Magazine subscriptions
- ☐ Loan providers, auto loan provider
- ☐ Insurance agents for health, dental, vision, life, auto or home insurance
- ☐ Friends and family
- ☐ Clubs and organizations

TRASH & RECYCLING

For City of Grand Rapids, you can set up trash and recycling service online.

<https://www.grandrapidsmi.gov/Services/Request-Trash-Recycling-or-Yard-Waste-Services>

Outside City of GR, you will contract with a private trash company.

Waste Management

www.wm.com

Everkept

www.Everkept.com

616-669-2047

Red Creek Waste

www.redcreekwaste.com

616-682-2806

CABLE, PHONE & INTERNET

AT&T

<https://www.att.com/internet/>

Comcast / Xfinity

<https://www.xfinity.com/learn/internet-service>

Also check out DISH, Sage Communications, DIRECTV, Frontier and HughesNet.

KENT COUNTY HEALTH DEPARTMENT PET REGISTRATION

<https://www.accesskent.com/Health/AnimalControl/services.htm>